

SoBRA AGM Chair	Simon Cole
Date	8 December 2022

Simon Cole delivered a presentation on behalf of the Executive Committee, acting as current chair during 2022.

See supporting:

- Chairs Report as PowerPoint slides
- Auditors Report

on the SoBRA website at <https://sobra.org.uk/about-us/annual-reporting/>.

The AGM and conference was held virtually by live-streaming and in-person (Royal Society of Chemistry, Burlington House, London).

Total conference attendance = 191 excluding speakers and SoBRA Executive Committee:  
Unknown total member attendance during AGM from 13:40 – 13:55.

#### **General:**

The presentation covered the seven core objectives of SoBRA.

No change to charitable status and trustees. No progress with HMRC about charitable status for tax purposes.

Executive Committee: Nominations for three new members took place in September 2021 (to replace those rotating off the Executive Committee). Jenny Mullen and Olayinka Ekundayo rotate off the Committee at end of December 2022. Those appointed are: Kate Baker (Delta Simons) & Greg Gibson (Leeds City Council); Melinda Evans (Soilfix) was re-elected.

SoBRA membership – this has remained fairly consistent over the last 12 months at ~600 members. There are 91 accredited risk assessors (RSoBRA or ASoBRA).

#### **Accreditation:**

January – 8 applicants, August – 6 applicants. In 2022 accreditation was awarded to another 11 members, 2 of which achieved ASoBRA.

1 new scrutineer (controlled waters).

#### **Subgroups – specific updates in later part of the conference:**

Ongoing –NAPL, Permanent Gases, Early Careers, Statistics & CSM (new in 2022; short-term subgroup).

Climate change & controlled waters group delivered and closed during 2022. VI essentially dormant having delivered three notes. Others are ongoing.

Proposed (but not enacted):

- None

**Activities / Publications**

Summer conference (61 attendees), early careers webinar series, presentations at other conferences by subgroup members, publication of CC & CW and VI subgroup work. NAPL baildown guidance published.

**Social Media:**

LinkedIn accounts remain active. Twitter no longer used.

**Finances:**

Accounts have been audited by Simon Firth (Firth Consultants) for the previous financial year. Call for a volunteer auditor for next year (2023) was made.

Bursary / Scholarship requests – none awarded in 2022

Research support requests – one awarded in 2022 for £18410.00 (contract negotiations ongoing).

**Accounts:**

2021/2022 total income £24975.63 at time of reporting. Sources of income and expenditure were explained, including increases/ decreases to previous financial reporting year. End of Year balance £58785.15.

## Financial report - summary

FY 1st October 2021 – 30 September 2022

Starting Balance			£46,634.51
	Income	Outgoing	Balance
Running the Society	£15,515.00	£5,547.15	£9,967.85
Accreditation	£3,335.00	£2,670.00	£665.00
Conferences	£7,080.63	£4,607.84	£2,472.79
<b>End Balance</b>			<b>£58,785.15</b>

Current liabilities:

- Insurance £800
- Research grant £18,410
- Winter conference TBC

## Financial report - income

Opening / End of 2021-2022 Year Balance (at bank close 30/9/22)			£33,236.92
Paypal			£13,397.59
<b>Income</b>			2021/22
Membership Fees (Not for Profit)	68		£680.00
Membership Fees (Standard)			
	456		£11,500.00
Membership Fees (Accredited)	66		£3,335.00
Accreditation Fees	14		£2,380.00
Summer Workshop 2022			£6,050.00
Joint December RSC Event (50% of profit)			£1,030.63
<b>Total Income</b>			<b>£24,975.63</b>

## Financial report - expenditure

Expenditure			2020/2021
Refunds	7		£252.50
Paypal Fees			£896.65
Eventbrite Fees			£506.84
Website			£4,398.00
Summer Workshop 2022			£4,101.00
Insurance			£0.00
Miscellaneous (Christmas Conference Cake and Decorations)			
Scrutineering Expenses			£2,670.00
Committee Expenses (marketing, travel to meetings)			
<b>Total Expenditure</b>			<b>£12,824.99</b>
<b>Current Balance</b>			<b>£58,785.15</b>
Cash in bank at end 30/9/22			£42,623.55
Balance on paypal at end 30/9/22			£16,161.60

### Next year – what do we wish to do as a Society?

- Subgroup publications to be released and promoted
- Early career activities to remain ongoing
- Continued industry collaboration
- Summer and Winter conferences – call out for themes and presentations
- New subgroups?

### Closing remarks:

Simon thanked the two outgoing Committee members and Chris and Marlene Taylor for running the Accreditation Scheme.