

2019-2020

Year End Auditors Report

1. Non-executive Auditor 2018-2019

My name is Simon Firth and I have volunteered to audit the Society of Brownfield Risk Assessment (SoBRA) accounts for the period 1st October 2019 - 30th September 2020. This is my first year as auditor for SoBRA but I have previously served a seven year term (2009-2015) on the SoBRA Executive Committee in the roles of Secretary and Chair for the Society. As the owner and sole director of Firth Consultants Limited, I regularly scrutinise accounts.

2. Documents submitted for audit

The following documents have been submitted by SoBRA's Treasurer Rachel Dewhurst for scrutiny in 2020:

- Combined SoBRA income and balance sheet and PayPal balance sheets in Excel format (October 2019 - September 2020);
- Payment records (scanned documents); and
- Bank statements (scanned documents -Lloyds Bank Account No. 13943560).

3. Audit process

The audit has been carried out through the reconciliation of account spreadsheets with bank statements, invoices, and other documentation as outlined above.

4. Audit findings

The income and balance spreadsheet presents current account entries and PayPal activity in an easy to audit format. Documents scrutinised correlate with the balance sheets submitted for audit. The manner in which documents have been produced and managed would appear to be in accordance with the Financial Procedures of SoBRA.

5. Declaration

The declaration below is provided in recognition of the audited accounts for SoBRA for the year ending 30th September 2020. I confirm that the records are correct and comply with SoBRA's procedures.

Please note this audit is a 'good will' informal audit, undertaken in order to verify the approximate status of SoBRA accounts. This audit is not intended to constitute a formal accounts audit for submission in relation to tax. Any such audit should be undertaken by a specialist accountancy practitioner.

I the undersigned, certify that the account documentation viewed for the Society of Brownfield Risk Assessment appears to be a correct record and comply with the Financial Procedures of SoBRA.			
	Signature	Printed Name	Date
Non-executive Auditor		Simon Firth	27 November 2020