

## Notes for Applicants

Thank you for downloading the application pack for the SoBRA Register of Risk Assessors.

In order to apply for membership you will need to:

1. Download and read the scheme Framework Guidance document:  
<http://sobra.org.uk/accreditation/notes-for-applicants/>
2. Review the technical skills required for each grade of membership and decide on which grade you would like to apply for.
3. Decide on which practice area/s you wish to be registered for.
4. Compile the evidence for your application:
  - i.) Proof of Professional Membership (where relevant for RSoBRA, mandatory for ASoBRA)
  - ii.) Proof of Chartership or other evidence as outlined in section 4.4 of the Framework (ASoBRA Grade only)
  - iii.) 2 page Curriculum Vitae
  - iv.) Professional Report (provided in application pack – demonstrate how you meet the required skill criteria)
  - v.) Referee statements (provided in application pack)
  - vi.) CPD record (last 3 years)
5. Log in to the SoBRA website as a member, fill in the online application form, attach the supporting evidence and pay the application fee:  
<http://sobra.org.uk/accreditation/apply-for-accreditation/>

Following your submission you will need to:

1. Wait to hear back from the scheme administrator regarding your application status, and whether you have been invited to attend an interview.
2. Attend the interview if your application passes initial scrutiny.
3. Await the SoBRA final decision regarding your application.

Additional Links:

1. Complaints & Appeals Policy  
[http://sobra.org.uk/wp-content/uploads/2016/06/SoBRA\\_RRA\\_DOC5\\_ComplaintsAndAppealsPolicy\\_v3.2.pdf](http://sobra.org.uk/wp-content/uploads/2016/06/SoBRA_RRA_DOC5_ComplaintsAndAppealsPolicy_v3.2.pdf)
2. Interview Feedback Form  
<http://sobra.org.uk/wp-content/uploads/2016/06/SOBRA-RRA-DOC7-Interview-Feedback-Form-v5.1.doc>